



**Dora L. Lewis Family & Child Development Center
Early Childhood Department**

Dear Parents,

Thank you for your interest in the Weinstein JCC Preschool program. Attached is the 2023-2024 Preschool Registration Packet. We are concerned that with the high number of current and prospective families we will fill quickly and **cannot guarantee a space will be available.**

Please read carefully to understand which session you may turn in an application.

If you have any questions about registration, please contact Assistant Director, Barbara Wise directly at (804) 545-8616 or bwise@weinsteinjcc.org.

Thank You,

Handwritten signature of Donna Peters in blue ink.

Donna Peters
Early Childhood Director

Handwritten signature of Barbara Wise in blue ink.

Barbara Wise
Early Childhood Assistant Director

Important Registration Notes:

- Please turn in your registration materials **during the appropriate registration Session listed below.**
- Registration materials received **before** the appropriate Session will **not** be accepted and will be returned.
- **Session A (Monday, February 27- Friday, March 3) Registration is open to children currently enrolled in Preschool and to their siblings.**
- **Session B (Monday, March 6 - Friday, March 10) Registration is open to new students whose siblings are “graduates” of the Preschool, those children eligible during Session A, to new students whose families are Weinstein JCC members as of September 2022, and those currently enrolled in Camp Ganim 2023, 4-week Sessions I and/or II.**
- **Session C opens Monday, March 13.** Registration begins for all students who are **NEW** to our program.
- **Make sure you enclose all necessary materials (application, \$225 registration fee and completed payment plan) so that we can process your application and return to Barbara Wise directly by email bwise@weinsteinjcc.org**

Important Calendar Changes:

Due to the changes in the school year calendar for Henrico County and Richmond City we have changed our dates in order to re-align more closely with the public schools. We are still starting this fall on the day after Labor Day as our summer camp dates are already set but we will be ending preschool earlier. You will see summer camp dates for 2024 align more closely as well to provide consistent care.

Early Childhood Registration 2023 — 2024



Please Print (One child per application)

Membership Number _____

Child Information

Last Name _____ First _____

Address _____ City _____ State ____ Zip _____

Birthdate _____ Sex _____ Home Phone _____

Who does the child reside with? _____

Preschool Program: Monday through Friday

Full-Day 12-Month Program—\$1,750 per month
September 5, 2023 – August 9, 2024

9:00 am – 5:00 pm

*Camp Ganim starts 6/4/24. Preschool resumes 8/19/24.

Early Morning Option (8:00 am – 9:00 am) — \$180 per month

Extended Day Option (5:00 pm – 6:00 pm) — \$180 per month

Half-Day 9-Month Program—\$1,175 per month
September 5, 2023 – May 30, 2024*

9:00 am – 1:00 pm (lunchtime included).

*Camp Ganim starts 6/4/24. Preschool resumes 8/19/24.

Early Morning Option (8:00 am – 9:00 am) — \$180 per month

***We are happy to offer a 5% discount for second child in family enrolled in our program.**

IMPORTANT – Please read. Our goal is to be inclusive, proactive and supportive.

Does child receive support services (OT, PT, Speech, Education, etc.)? Yes No
If checked yes, you will be contacted regarding your child's specific needs to determine eligibility and to develop support strategies to ensure his or her success in our program.

Parent Information

Parent # 1

Mr/Mrs/Ms/Dr/ _____ Last Name _____ First Name _____

Address _____ City _____ State ____ Zip _____

Cell Phone _____ Work Phone _____

Email Address _____

Parent # 2

Mr/Mrs/Ms/Dr/ _____ Last Name _____ First Name _____

Address _____ City _____ State ____ Zip _____

Cell Phone _____ Work Phone _____

Email Address _____

In Case of Emergency (other than parents)

Name _____ Phone _____

Relation to child _____

Name _____ Phone _____

Relation to child _____

Physician _____ Phone _____

Child will not be released to anyone other than the above without consent of parent or guardian.

If you have any questions about this form, please call the Barbara Wise,
Early Childhood Assistant Director at 804-545-8616.

Registration Fee \$225 per child, non-refundable _____

Check Enclosed Visa MasterCard American Express

Credit Card # _____ Exp. Date _____ Sec. Code _____

Signature: _____ Name on Card _____

Check Enclosed Visa MasterCard American Express

A non-refundable \$225 registration fee must accompany each child's application. Weinstein JCC membership is a prerequisite. Prior to the acceptance of this registration current membership dues and other program fees must be paid in full or be current with an approved Weinstein JCC payment plan. 2023-2024 Membership and other program fees must be paid in full by July 31, 2023 unless a payment plan has been confirmed with the Weinstein JCC Accounting Department. Fees may be charged on MasterCard, Visa or American Express or EFT (Electronic Funds Transfer).

PLEASE READ BEFORE SIGNING

I understand the Center's policy on Preschool registration and I agree to be responsible for payment of all fees due the Weinstein JCC. I understand that failure to make payments as required will result in termination of service and collection action taken. In the event that collection action is taken, I understand that I will be responsible for any and all attorney and court costs incurred by the Weinstein JCC.

*I understand that should I withdraw my child from Preschool after July 1, 2023, I will be responsible for payment for three months of service from date of withdrawal. To withdraw my child from any Weinstein JCC program, I understand that I must submit my request in writing to the Weinstein JCC Early Childhood Assistant Director, Barbara Wise at bwise@weinsteinjcc.org.

Signature of Parent or Legal Guardian

X _____

Date _____

Signature of Individual Responsible for Payment
(If different)

X _____

Date _____

Scholarships

I realize that scholarship dollars are scarce, and would like to help provide an exciting preschool experience for another child. Enclosed please find my contribution of \$ _____.

I'm interested in receiving scholarship information. A payment plan must be set up before application will be accepted.

Credit Card Information

Credit Card #: _____ C V V 2 # _____ Exp. Date: _____

MasterCard Visa American Express

Name on Card: _____

Preferred Process Date: 15th, 22nd, 30th - Starting Date: _____

Signature: _____ Date: _____

Billing address (If different from mailing address):

Authorization Agreement for Pre-Arranged Payments (Debits)

I (we) authorize the Carole & Marcus Weinstein Jewish Community Center to initiate debit entries to my (our) checking account maintained at the bank named below, herein after called Bank.

This authority is to remain in full force and effect until Bank has received written notification from me (or either of us) of its termination in such time and in such manner as to afford Bank a reasonable time to act on it. A customer also has the right to question Bank about any debit entry by notifying Bank not later than 60 days after Bank sends a statement to customer containing the entry. Bank will handle all such questions in accordance with its procedures and the requirements for resolving errors found in Regulation E issued by the Federal Reserve Board.

Name(s) (Please Print): _____

Social Security Number: _____

Membership #: _____ Date: _____

Signed: _____

Please Staple Voided Check Here

Prenote Date: _____ First Draft: _____ Last Draft: _____